

Policy and Planning: Planning the Next Step for this Activity

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| Goal: | | Best Practice Standard: | |
| | | Priority: | Target Date: |
| What outcomes do you want to achieve? | | | Met ✓ |
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| What are the tasks required to achieve these outcomes? | Target Date: | Who needs to be involved? | What resources are required? |
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| Reflection – What worked and what didn't? Issues arising or to discuss? | | | |
| What is the next step? | | | |
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